



Professional Employees Council
Binghamton University
<http://pec.binghamton.edu/>

PROFESSIONAL EMPLOYEES COUNCIL

September 16, 2009

3:00 – 4:30 p.m.

Couper Administration Building, AD 148

Present: Baudendistel, N.; Coker, R.; Fennie, K.; Furch, M.; Gaube, T.; Geiger, S.; Glover, G.; Goldberg, R.; Havtur, L.; Hinkley-Forcier, M.; Jenson, B.; Klein, L.; Larrabee, C.; Larrabee, K.; Leonard, M.; Levi, O.; Loveria, M.; Seepersaud, S.; Sersen, R.; Wemette, K.

Absent: Burnett, A.; DeClemente-Hammoud, S.; Finlayson, A.; Lewis, S.; Sollis, M.; Wood, D.; Wygmans, M.

I. Approval of minutes

Motion to approve the September 2, 2009 meeting minutes, with minor revisions, by R. Sersen and seconded by K. Fennie.

II. Announcements

a. Upcoming Events:

1. Doug's Fish Fry – September 18, 2009, to benefit Cloud 9 Therapeutic Riding Center for Children.
2. Study Abroad Fair – September 24, 2009 in the Mandela Room.
3. Kidney Foundation Walk – September 27, 2009 (e-mail Bonnie Jenson if interested.)
4. Dr. Leonard's presentation on H1N1 – September 30, 2009 (for more information, go to the Q&A section of the BU website.)
5. Homecoming Alumni Weekend – October 2-4, 2009.
6. Breast Cancer Walk – October 4, 2009 (contact Lisa Havtur for more information.)
7. Boscov's 25% Off PEC Fundraiser – October 6, 2009 (contact Bonnie Jenson if interested.)
8. Fall Constituency Meeting and Luncheon – October 21, 2009 in the Mandela Room.
9. Community Day Event at the Bon-Ton – November 14, 2009 (contact Sara Declemente-Hammoud for more information.)
10. UUP Benefit Fair – November 19, 2009.
11. Quilt Exhibit – Currently underway in Fine Arts.
12. Book Sale – Homecoming Weekend (October 2-4, 2009) and also Family Weekend (October 24-25, 2009).

III. Standing Committee Reports

- a. **Communications – S. Geiger, Chair:** D. Stone, previous Chair, apprised the group of the status of ongoing initiatives. Discussed an ongoing effort to compile a list of the discounts and benefits that are available to BU employees.
- b. **Rules – M. Loveria, Chair:** A few minor revisions have been proposed to the PEC Standard Operating Procedure (SOP). These suggested revisions will be incorporated into the document and presented for approval at the next PEC meeting.
- c. **Professional Development – R. Sersen, Chair:** First meeting is scheduled for next week.
- d. **Distinguished Award Committee - O. Levi, Chair:** Group will be meeting this week. Arrangements are progressing well for the *Fall Constituency Meeting and Luncheon*, to take place October 21, 2009 in the Mandela Room. Invitations will be sent out within the next 1-2 weeks. Reservation form will also be available for download on-line. Scott Geiger will bring the PEC banner to this event.

Note: This committee is seeking 5-6 volunteers to help facilitate the administration (seating and welcoming) of this annual event – please contact Oren Levi if you are interested.

Seeking New Committee Members: At the conclusion of the standing reports, Bonnie Jenson passed around a list that explained the name and purpose of each PEC committee, as well as a listing of each committee's members. She encouraged anyone who is interested in participating, to contact that committee's Chair or any member of the Executive Committee (Bonnie Jenson, Sara Declemente-Hammoud, or Lisa Havtur).

IV. Old Business

1. Applications are accepted each July for awards funding. This year the PEC distributed \$500. Bonnie Jenson noted that although some of the applications did not meet the criteria last year, it is likely they will be in 2010 and those applications will be reviewed by the PEC in June.

V. New Business

1. The Chair reminded the PEC of the importance of regular meeting attendance, which not only preserves the effectiveness of the meetings, but ensures there is a quorum for purposes of voting. If a member finds that they are unable to attend, that member is encouraged to notify Bonnie and also to find a replacement attendee from within their business area.
2. The Vice Presidents are traditionally invited as PEC guest speakers in the fall and this is likely to occur in November or December this year. A member asked about including the President in this invitation, although, when another member reminded the group that the President would be speaking at the PEC luncheon in October, it was agreed that inviting her to speak in the spring would be preferable.

3. The President will be speaking for about 15 minutes at the PEC Fall Constituency Luncheon and asked the group for ideas of topics for this talk. As a result of this discussion, a general pep talk and campus sustainability efforts will be suggested as talking points for the President's presentation.

VI. Other

1. The Chair asked the group to review the PEC goals from last year and requested that members bring forth any new goals or revisions to existing goals as we move forward.
2. There was a general discussion about PEC-themed campus handouts. The current calendar handout continues to be popular; but lapel pins, pens, pencils, or possibly highlighters were raised as additional options. Bonnie will follow up with Daryl Wood and Connie Corey about their sources for some of these items, as some members found their past purchases to be of good quality.
3. Nancy Baudendistel made the suggestion that the PEC informational brochure be attached to our handouts, to raise awareness of the PEC itself, as well its web site <http://pec.binghamton.edu/>.

VII. Next Meeting

September 30, 2009, 3 - 4:30 p.m. – Couper Administration Building, AD 148

On motion by R. Sersen, and second by R. Goldberg, the meeting was adjourned at 4:20 p.m.

Professional employees are encouraged to provide the PEC with thoughts or responses to items discussed and reported in the minutes. Professionals are also encouraged to suggest agenda items and to attend PEC meetings. Please direct suggestions or your request to be added to the PEC listserv to Chair Bonnie Jenson: bjenson@binghamton.edu or Secretary Lisa Havtur: lhavtur@binghamton.edu.