



**Professional Employees Council
Binghamton University**

<http://pec.binghamton.edu/>

PROFESSIONAL EMPLOYEES COUNCIL

Date: January 9, 2008

Room 121, Downtown Center

Present: Cahill, P., DeClemente, S., Deligato, Y., Dorak, J., Gates, J., Colon, E. for Hanford, T., Harris, G., Hoefner, G., Wilson, B. for Horn, H., Lane, M., Monroe, J., Nostrom, M. for Orlovsky, S., Rickard, J., Roth, J., Santobuono, S., Saunders, D., Stone, D., Verhoeven, C., Whyte-Johnson, Y.

Excused: Hanford, T., Horn, H., Orlovsky, S.

Absent: Borruso, H., Cannone, D., Jenson, B., Martin, M., McManamon, C., Partell, T., Wojcio, J., Wood, D.

I. Approval of minutes

On motion by Sharon, second by Pam, the minutes of the December 12th meeting were approved.

II. Announcements

- January 23rd- Banner Office
- February 6th- Scholars Room-CIW Library
- February 20th- TBA

Upcoming special Events

- March 19th- Spring Luncheon
- April 2nd- Meeting with president DeFleur

This Friday is operation cleanup; it is free of charge if you have anything you need to get rid of, get work order in tomorrow.

III. Standing Committee Reports

- Communications**-January meeting was canceled, continuing to update website.
- Rules**-This will be our first year to do elections electronically.
- Professional Development**-Looking for brown bag lunched and opportunities to offer. Starting to work on golf tournament. Still selling enjoy the city books.
- Distinguished Service Award**- Nothing to report.

IV. Old Business

- **Blackboard**- Visit our group on blackboard, lets not forget about it.
- **Mentor Program**-We do have one, Kathy Bowman does the leg work, 4 times a year sends new professional employees a calendar and offer of a mentor. She then assigns a seasoned professional. There are only 18 mentors. Bonnie and professional development will take this over and rejuvenate the mentor list. Dave S. mentioned that it was supposed to be monthly, we should look into that.
- **Representative needed**- for the Council Foundation Award Selection Committee. Email Grace if interested.

V. New Business

Dave Hubeny addressed the group regarding campus safety. We began campus safety before Virginia Tech but that pushed it forward. Communication is a huge focus. Office of communications and marketing is being brought in so that we can make sure that there is a clear consistent message being sent out. There is a text service that students can subscribe to. We're hoping to come out with a marketing campaign for it this fall. It is capable of sending 15,000 texts a minute. Each building on campus has a building coordinator who has a two way radio. Campus email allows for broadcast email, but it does take about 30 minutes. Voice messages take about 45 minutes to go out. We received a grant for radio equipment to connect a variety of organizations. B.U. alert line is available for people to call in for emergency information, updated daily and time stamped. There is a message board at the main entrance, Anderson center that Communication and Marketing can capture and put messages out. We're in the final stages of putting an outdoor siren on campus. We also have browser redirect which can take over your computer and will direct you to an emergency page.

VI. Next Meeting

The **next meeting** of the Professional Employees Council will be on **Wednesday, January 23, 2008**, at **3PM. At the Banner Office.**

On motion by Sharon, and second by Yvonne the meeting was adjourned at 3:52 p.m.

Professional employees are encouraged to provide PEC with responses to items discussed and reported in the minutes. Professionals are also encouraged to suggest agenda items and to attend PEC meetings. Please direct suggestions or your request to be added to the PEC listserv to PEC Chair Grace Hoefner.