



**Professional Employees Council
Binghamton University**

<http://pec.binghamton.edu/>

PROFESSIONAL EMPLOYEES COUNCIL

Date 11/28/07

Couper Administration Building, AD 148

Present: Borruso, H., Cahill, P., DeClemente, S., Deligato, Y., Dorak, J., Hanford, T., Hoefner, G., Jenson, B., Lane, M., McManamon, C., Partell, T., Rickard, J., Santobuono, S., Stone, D., Verhoeven, C., Whyte-Johnson, Y.

Excused: Monroe, J., Harris, G., Wojcio, J.

Absent: Cannone, D., Gates, J., Harris, G., Horn, H., Martin, M., Orlovsky, S., Roth, J., Saunders, D., Wood, D.

I. Approval of minutes

On motion by Dave S. , second by Maryanne, the minutes of the October 17th meeting were approved.

On motion by Sharon, second by Jenny, the minutes of October 31st meeting were approved.

II. Announcements

- Welcome to Jenny Rickard. She is filling the student life seat for Linda Morales. She is an RD in residential life.
- Kudos to Sharon and everyone for the luncheon.
- Benefits fair tomorrow. If you signed up for a shift please be there. We will be hanging out the PEC calendar and answering questions about what we do in PEC. We will also do a door prize for the Enjoy the City book.
- Operation Clean Up will take place on January 11th. It is a time to get rid of things free of charge.

III. Standing Committee Reports

a. Communications-

They have met and done a number of things. Joe Goldman built piping to hold banner. It snaps together and pulls apart. It cost less than \$50.00. We can keep it if we'd like or else he can use it for other purposes.

Thom has contacted Kathy Bowman regarding updating our Professional Employee List.

Grace has requested that Linda be removed from our membership list and Jenny be added.

b. Rules

Empty seat has been filled

c. Professional Development

Getting ready to have another meeting since October 13th meeting.

Looking into mentoring program, there is some confusion.

December 6th is the Uno's fundraiser. Please attend if you can, it's an easy fundraiser for us. It will be scanned in so it is available on the PEC website.

d. Distinguished Service Award

They're tired! They will be sending letters to get money and they will be looking for new nominees in February for next year!

IV. Old Business

AD 148 will not be available to us in the near future so we will be moving around campus.

SOP 07-08 version was approved by PEC. Grace wants to highlight attendance. We are concerned about our attendance. We average about 18 people. October 31st we only had 9. We need to strive for Quorum every time. We voted that if you are unable to attend you should get a substitute to represent your area. Just not coming is not an excused absence. An excused absence will only be if you find someone to sub for you.

V. New Business

Updates from PEC reps on external committees:

Dave Cannone- Child Care Advisory Committee- to remain accredited the preschool teachers will need a four year degree. There has been a decline in the 4 year old program and kindergarten program. Preschool is in a deficit within five years they may close if they don't turn things around.

Call for reps for VP nominating and screening award committees

Blackboard demo by Thom

Motion to move forward with it- Bonnie

Seconded by Theresa

March 19th is the spring luncheon. Matthew Johnson from the Presidents office will give presentation. It will be held in the Tau Bearcat room.

Tour of ITC

VI. Next Meeting

The **next meeting** of the Professional Employees Council will be on **Wednesday, December 12, 2007 at 3p.m. in AD 148, Couper Administration Building.**

On motion by Sharon, and second by Dave S. the meeting was adjourned at 4 p.m.

Professional employees are encouraged to provide PEC with responses to items discussed and reported in the minutes. Professionals are also encouraged to suggest agenda items and to attend PEC meetings. Please direct suggestions or your request to be added to the PEC listserv to Grace Hoefner, PEC Chair.