

Professional Employees Council

Notes

Date- November 15, 2006

3:00-4:30 p.m.-AD-148, Couper Administration Building

Present: Altmansberger, C., Calegari, K., Cannone, D., Cavallucci, D., Chidester, E., Deligato, Y., Gates, J., Goldman, J., Gregory, K., Guido, D., Harris, G., Hoefner, G., Lane, M., Martin, M., Nostrom, M., Orlovsky, S., Santobuono, S., Subramanian, A., Whyte, Y., Wood, D.

Excused Absence: Gilroy, L., Hanford, T., Kroll, J., Slattery, D.

Unexcused Absence: Verhoeven, C.

I. Changes for the Minutes

Minutes will be available next meeting

II. Announcements

Benefits fair coming up 11/30 in the Mandela room from 10-2. Anyone who would like to help with the table is more than welcome.

March 6th is Advocacy Day.

We are waiting on a Pizzeria Uno fundraiser date. As soon as we get that date we'll have fliers to hand out.

September 20th will be the golf tournament date.

1st meeting for the search committee for VP for Student Affairs was held. Stephen Straight is the Chair of that committee. They are looking for someone to start in the Fall. The position will be posted by Jan. 1st and candidates will be on campus for interviews in April.

Friday the 28th will be the kick-off meeting for Banner, progress reports on these meetings will be given to PEC.

III. Committee Reports

a. Communications- Mike Nostrom

Nothing to Report

b. Rules- Darryl Wood

The draft of the Standard Operating Procedures went out and we will finalize.

c. Professional Development- Don Guido

Nothing to Report

d. Committee on Professional Recognition- Lisa Gilroy

Debbie reporting for Lisa- the luncheon was really great, the award recipients sent thank you letters.

IV. Old Business Discussion

Golf Tournament profit \$1771.10 which has increased from \$450.00 last year.

Enjoy the City sale still going on, list of everyone who has them will be at the Benefits Fair.

V. New Business

a. December 13th Don Rauschmeier from Telecommunications is going to present to us. Here is a list of questions that were proposed:

PDA- What guidelines can we follow? What can we do to make sure that the issue with the line being down for an extended period of time doesn't happen again? What kind of support does Telecom offer for the PDA's?

What is the future of Telecommunications and that kind of service?

What do you see as the future of internet service?

Can you talk about Voice Over IP? We understand that Telecom is looking to roll out the next phase of that by winter break, when exactly is that going to happen and what will that mean for the campus community?

VOIP phones are \$200, will everyone have to buy them?

Can the office phone be integrated into wireless service so I don't have to be at my desk for phone calls?

What is Telecom doing to train people to use these services?

b. We will also be hearing from Rodger Summers some time in January and Sue Crane at some point as well.

c. Faculty Senate is discussing SUNY wide smoking cessation on campus. The SUNY Chancellor is behind this in theory. Upstate Medical and Fredonia have already enacted this on their campuses. How will Binghamton implement this?

d. If anyone has any thoughts or ideas for spring fundraising please let Sara know. One idea is hosting either a hockey or baseball game.

VI. Other

VP Van Voorst

He very much enjoys the golf tournament!

Question 1: The movement to alternative fuel vehicles; what is the plan to implement?

We currently have 33 and 60% of the ones purchased since 1993 are alt. fuel. We are switching all on campus vehicles to alt. fuel. The GEM cars have saved tons of money on fuel. People walking is very expensive for the university so the GEM cars are important. Number of light duty vehicles is 55 and out of the cars bought this year 6 were alt. fuel.

Question 2: Status of capital projects like Newing/Dickinson, East Gym and University Union.

There are actually 5 going on right now.

Engineering and Science building- Which is going to be called Science five, it came out of a critical maintenance need and holding need for the animals on campus. The initiative was from people talking and it was well heard by Albany. The building will possibly be built right on the quad.

Newing and Dickinson- Have their own particular challenges, each has an aura all it's own. There was an executive order for fire alarms and sprinklers to get in compliance because it's too difficult to renovate. The Architecture firm just submitted a proposal

to move them outside of the brain, with one dining hall and two separate programming areas. Costs should come back by the holidays. By spring they'll go out to the campus community, then all residential complexes will be outside the brain. No decisions have been made, but the dorm fund is a self supporting fund, there isn't much debt load for dorms so far and we don't want there to be in the future. We want to build quality without cost going higher. We're lucky to have so many students who want to stay on campus. We could enter into a seven year construction program where there would be no loss of beds. If we do it in 4 years some would come offline or we could take down two building and build one complex, that would be the fastest. Taking one down and one up can't be done because building next to a dorm is a problem, can't start early, can't work during finals etc.

They need to deal with grading if we are going to build outside of the brain. The plan will add an additional 300 beds.

East Gym- About three years ago the talk about the need for more rec space started. We surveyed to see what students wanted. We have a firm that is telling up what they could do and what it'll cost and there are many students actively involved.

University union- Asbestos and roof plans have now been set, discussions about what else we want to do need to start. We need to make it as functional as possible.

Question 3: Plan for Disaster Recovery

We have a disaster response manual, it worked very well for the flood. Currently we are working on site specific plans, not just for the particular event but how to get back online afterwards. Plans right now are addressing the short term. For the Registrar joining up with Banner will help with recovery.

Question 4: Chargebacks

Four years ago discussions started about what we charge ourselves for things, phones, printing, copying. The policy is posted on the budget office website, but what it essentially says is why and how. The basis for developing rates, there is a chargeback committee from each area. For phones is chargeback necessary or should we just allocate? We could stop chargeback for this but if a person has 5 phones and only needs 2 they would keep 5 without chargeback.

Question 5: Increase in technical support for the schools

Downtown center will have it's own support center. Blackboard has had a huge impact. Resource 25 is helpful for room scheduling. Student reporting databases, R+, Banner, Imaging -> with all of that there has not been any increases to computer services. A consultant firm was hired to come in and review our computing services. We have grown greatly and they are going to help us to streamline, deploy differently. Nursing will be creating a simulation lab, with this they will need increased tech support. Consultants will be talking to all divisions. Oracle performs a very important function as a campus management system, Oracle is a lexus and a lot of people drive it like a volkeswagon. Not sure if the consultants entire report will be made public, concepts and general guidance probably will be.

Question 6: Strategic Plan for Energy reduction

There is an energy management system in place. There are 16 energy savings projects underway. \$120,000 will be saved from Jan-Sept. NYPIRG had an electricity competition in the dorms. 'Leads' in new buildings, Green buildings will be given awards. There is a Campus Energy Task Force. Summer Peak this year was

10,900 Kilowatts which is down from 11,500, that's even with additional buildings thanks to Mike McCabe. We are going to try burning wood chips in the plant this year.

Question 5: Projected budget 2% decrease for 2007-08 and its impact on the university.

This was simply an exercise for the people in his division, what would stop if this were to happen. We're financially conservative but aggressive. You keep moving even with a budget cut.

Question 6: Professional Development

2004-2005 10 sessions

2005-2006 32 sessions

Number of employees receiving training

2004-2005 215

1005-2006 630

Contact hours

2004-2005 590

2005-2006 3307

We have continuing education, center for quality and technology training center.

Professional Development is central to what we do! Not just for his division for everyone.

Question for us:

What's most important?

We need people who have a commitment

Is the depth of the commitment lower or higher than it was five years ago?

Have our people changed for the better or the worse?

What do we do to keep that essence?

VII. Next Meeting

November 29, 2006: AD 148 3-4:30 PM