

Professional Employees Council

Notes

Date- October 18, 2006

3:00-4:30 p.m.-AD-148, Couper Administration Building

Present: Altmansberger, C., Calegari, K., Cavallucci, D., Deligato, Y., Gates, J., Goldman, J., Harris, G., Hanford, T., Hoefner, G., Martin, M., Nostrom, M., Orlovsky, S., Subramanian, A., Wood, D.

Excused Absence: Gilroy, L., Kroll, J., Lane, M., Santobuono, S., Slattery, D. Verhoeven, C.

Unexcused Absence: Cannone, D Chidester, Gregory, K., Guido, D Whyte-Johnson, Y

I. Changes for the Minutes

A motion to approve the minutes for 9/20 and 10/4 am amended was made by C. Altmansberger and seconded by Darryl Wood. Motion passed.

II. Announcements

Fall Constituency Meeting November 8 in Old Union Hall

Benefits fair coming up 11/30 in the Mandela room from 10-2. Anyone who would like to help with the table is more than welcome.

March 28, 2007 will be our Spring Constituency & Mentor Mentee Luncheon

III. Committee Reports

a. Communications- Mike Nostrom

Mike handed out new calendars

b. Rules- Darryl Wood

Standard Operating Procedures have been reviewed and only minor changes are suggested on election of officers "only have secret ballots if have a contested election."

c. Professional Development- Don Guido

Nothing to Report

d. Committee on Professional Recognition- Lisa Gilroy

Nothing to Report.

IV. Old Business Discussion

None

V. New Business

VI. Other

Marcia Craner, Vice President for External Affairs addressed PEC and shared many thoughts about the campaign. We are invited to assist by talking up the campaign and encouraging gifts from faculty, students, staff and other constituents. Always refer donors to the foundation staff. PEC will be invited for special events for the campaign and notices will be sent through the Chair and can help the campaign by keeping the

message alive. We are all encouraged to support the Directors of Development in their quest for help and solicitation throughout the entire campaign.

Alumni and Parent Relations is launching a long-range plan and have been working on enhancing alumni networks to support admissions, career development, advocacy and fundraising. They are also working to enhance the Parents Program.

Communications and Marketing is working hard on phase I of the branding and marketing initiative. Another goal for this department is to continue improving the University Magazine through readership surveys and working with the Alumni Advisory Committee.

A senior management team is being crafted and a personnel hiring plan is underway in the Division

VII. Next Meeting

November 15, 2006: AD 148 3-4:30 PM

Vice President Van Voorst will be joining us.

Motion to adjourn by Mike Nostrom, second by Mary Ann Martin.