



**Professional Employees Council
Binghamton University**

<http://pec.binghamton.edu/>

PROFESSIONAL EMPLOYEES COUNCIL

Date – May 10th, 2006

3:00 – 4:30 p.m. - Couper Administration Building, AD 148

Present: Don Guido, Jillian Kroll, Dale Felix, David Stone, Joe Goldman, Jill Yaples, Vanessa Young, Debbie Cavalucci, Cindy Altmansberger, Sharon Santobouno, Denise Hawkins, Deb Slattery, Jean Dorak, I-Fang Wu, Darryl Wood

Excused: Krya Schnauber, Liz Abate, Lisa Gilroy

I. Approval of Minutes

Minutes from meeting on April 26th were approved by a motion from Darryl Wood and a second from Don Guido.

II. Announcements

The meeting for May 17th is cancelled because of graduation.

Tom Kowalik will be speaking at the June 14th about summer and winter sessions.

III. Standing Committee Reports

-Communications Committee: Mike Nostrum is now the chair since Liz Abate decided not to run for re-election.

-Rules Committee: Phone calls to nominees are almost complete and Dale Felix will help finish making calls. Ballots will go out next week.

-Professional Development: Human Resources have developed a training program for “Dealing with Difficult Customers”. There will be two sessions. One is on May 20th and the other on May 27th. They are three hours long. Please contact Alison Gierlach to obtain more information or to register for a session.

-The form designed by the committee for the Mentor/Mentee program will become part of the orientation packet for new employees. There was a question about adding a link to the Benefits web page for the form as well. Some changes to the form were suggested and will be done. Otherwise the form is approved.

-The golf tournament brochure is done and the committee has begun soliciting businesses for support. There is a \$5 reduction in the fee if you sign up before May 31st. The golf tournament will be held at Vestal Hills Country Club on August 3rd and is a captain and crew format. All members of the campus community including all CSEA members and graduate students are invited.

-Professional Recognition Committee: Have not met yet.

IV. Old Business

The draft memo to the President was approved by Jim VanVoorst and has been sent to the President.

A short report on the Spring Constituency meeting and the presentation by John Wocjo was given. This meeting will be combined with the Mentor/Mentee luncheon next year and may include a presentation similar to John Wocjo's.

V. New Business

A budget is being put together for next year. Since Maureen White is retiring and Laura O'Neil, who is replacing Maureen, is new a detailed budget is being prepared.

VI. Speaker

Vice President Kelly: A discussion of how External Affairs provides Professional Development opportunities for their employees was the focus of the presentation. The new Alumni magazine was discussed as well. VP Kelly feels it is an asset to the University and to External Affairs and will be very important as part of the new campaign. The new campaign and how it will be different from the prior campaign was also discussed. The University is currently in the quiet phase of this new campaign.

A motion to adjourn was made by Dale Felix and seconded by Dave Stone and the meeting adjourned at 4 pm.