



**Professional Employees Council
Binghamton University**

<http://pec.binghamton.edu/>

PROFESSIONAL EMPLOYEES COUNCIL

Date – September 21, 2005

3:00 – 4:30 p.m. - Couper Administration Building, AD 148

Present: E. Abate, C. Altsmansberger, D. Cavallucci, J. Dorak, D. Felix, L. Gilroy, J. Goldman, D. Guido, D. Hawkins, R. Mess, M. Nostrom, K. Riley, S. Santobuono, D. Stone, D. Wood, A. Wowk, I. Wu, J. Yaples, V. Young. **Excused:** J. Gates, B. Jenson, J. Kroll, D. Martin, K. Schnauber, J. Walker. **Absent:** E. Chidester.

I. Approval of Minutes

The minutes were unanimously approved. 1st D. Stone; 2nd D. Wood.

II. Announcements

For those who weren't aware, Cindy announced that Tom Kelly is stepping down from his Vice President post. A member of PEC should be on the search committee for his replacement. Susan Slater will need to be contacted in regards to this.

Don and Cindy will meet with President DeFleur on November 8th.

The Ad Hoc Committee for Professional Development money disbursement will meet the first Monday in October.

There will be a SUNY Optional Retirement 401(a) program workshop on October 6th. A flier was passed around.

There will be a UUP workshop on September 29th regarding supplemental retirement. Details were circulated throughout the group.

The costume department in Theater is collecting the pop tops on soda cans for Pippin.

III. Standing Committee Reports

a. Communications – Liz Abate, Chair

The focus of this committee has 2 branches—1. Technical (website) and 2. Public Relations (information for the website). They would love to have more help with the PR aspect. Katie Ellis has offered to compose articles on PEC activities to be issued on Dateline or Inside.

b. Rules – Daryl Wood, Chair

No report.

c. Professional Development – Ed Chidester, Chair

No report.

d. Distinguished Award Committee, Lisa Gilroy, Chair

Committee will meet next week to review packets and pick an awardee. The committee is still looking for a representative from student affairs.

IV. Old Business

1. Update on PEC Sponsored Golf Tournament

Dave gave an update on the golf tournament. Some more volunteers are needed. There are approximately 20 teams registered. 10 holes will be sponsored and this has covered all of the incurred costs to hold the tournament. Greens fees will not be charges to those who are country club members. There will be a volunteer meeting on September 27th at 1:00pm in AD606. JoAnn Navarro donated the signs for the sponsored holes. At least 2 BU Vice Presidents are participating in the tournament.

2. Car Pool Option

Darryl contacted previously recommended folks, however, no one has gotten back to him yet.

V. New Business

1. President's Council Meeting

Cindy attended the President's Council Meeting. The Vice President's and Provost were present and three had professional development as part of their strategic plans. Mary Ann Swain focused on training for Deans and Directors. She also discussed the division of SEHD into two schools. Vice President Summers talked about cross training and having current employees keep a log of exactly what they do to ensure that their work can continue rather seamlessly upon leaving. Sometimes when people are in a position for many years and either leave or retire, it is hard for someone else to pick up where they left off. Vice President VanVoorst would like to create programs to identify people who are willing and able to move up within the University. Vice President Sonnenfeld talked about the Innovative Technologies Complex (ITC) and the different phases of development/who will be housed there. President DeFleur announced that the MBA program has opened a branch in NYC. Fifty students will begin in January. Fifty students from Tulane and the University of New Orleans have been welcomed here at BU—more than any other SUNY campus. She has been receiving many complementary letters from the parents of these students. She also mentioned that thirty six new faculty are expected to be hired this year.

2. Speakers

President DeFleur will speak to the PEC on March 2nd, 2006. Work needs to begin on scheduling other speakers. **Ideas:** Snow removal speaker in November or December, EH&S to provide an update on asbestos/mold, Space Issues, someone from the Computer Center or Sensitive Data Committee to discuss Security Issues, Telecommunications—new programs and updates. Another idea mentioned is the possibility of holding one of our meetings over at the ITC and taking a tour while we are over there.

3. PEC Awareness Task Force

Bob Mess discussed the campus perception that PEC is a part of UUP. We need to inform members of the difference between the two and at the same time raise awareness regarding PEC. Members of the committee include B. Mess, D. Guido, M. Nostrom, D. Stone, and K. Finnie. This group is looking for members and ideas. The first meeting will be held in the next week or 2.

VI. Next Meeting

The next meeting will be Wednesday, October 5th at 3:00pm in AD 148.

On motion by Dave, and seconded by Don the meeting was adjourned at 4:00pm.

Professional employees are encouraged to provide PEC with responses to items discussed and reported in the minutes. Professionals are also encouraged to suggest agenda items and to attend PEC meetings. Please direct suggestions or your request to be added to the PEC listserv to pec@binghamton.edu.