

Professional Employees Council
Binghamton University
<http://pec.binghamton.edu/>

PROFESSIONAL EMPLOYEES COUNCIL

Date August 10, 2005

Couper Administration Building, AD 148

Present: C. Altmansberger; D. Guido; A. Wowk; D. Wood; J. Kroll; D. Cavallucci; D. Hawkins; J. Goldman; M. Nostrom; E. Chidester; K. Schnauber; J. Walker; D. Stone; J. Gates; J. Yaples **Excused:** L. Abate; J. Dorak; I Fang Wu; D. Felix; V. Young; D. Martin; B. Jenson; L. Gilroy; **Absent:** K. Gregory **Guests:**

I. Approval of minutes

Minutes of July 13, 2005 PEC meeting were approved. 1st by D. Guido; 2nd by D. Wood

II. Announcements

Chair C. Altmansberger hand carried a letter to President DeFleur's Office introducing the new slate of PEC officers. Cindy is in the process of scheduling the annual meeting between President DeFleur and the officers of PEC.

III. Standing Committee Reports

a. Communications – No report was given by the Communications Committee

b. Rules – Chair D. Wood reported the Student Affairs at Large position is vacant. He will be contacting candidates to fill the vacancy.

c. Professional Development: Chair E. Chidester met with Sylvia Hall and feels confident there will be action taken in this area by Administration to comply with the Professional Development goal as outlined in the new University Strategic Plan. Ed will be meeting with Vice President VanVoorst and will include this topic on his agenda. Ed also stated the Technology Training Center has offered to conduct training within their expertise as requested by PEC.

d. Distinguished Award Committee – No report was given by the Distinguished Award Committee

IV. Old Business

Jill Yaples provided an update on the PEC sponsored Golf Tournament. The committee is still seeking volunteers. Volunteers are needed for the event to assist with registration, raffle ticket sales, etc. Anyone interested should contact Sara DeClemente (declemen@binghamton.edu). It was noted volunteers will need to pay the \$30 dinner fee if they intend to stay for the dinner and required to take the day off from work. Flyers for the tournament have been printed. There was discussion on how to distribute the flyers. Dave Stone was going to verify that they can be distributed without charge to departments on campus. The brochure will also be posted on the PEC website.

Golf balls with PEC logo imprinted have been purchased. A sleeve of golf balls will be given to

participants. Registration deadline is September 16. Registration is not limited to Binghamton University staff and is open to the public. Registration will be on first come – first serve basis.

V. New Business

There was some discussion on the state of the large PEC listserv. The Communications committee will be asked their thoughts on updating and maintaining the list.

Chair Altmansberger lead a discussion on the Goals and Objectives for this year. The group agreed the Long Term Goals remain accurate. Short Term goals need to be reviewed by the constituency. Cindy suggested we select one short-term goal that is doable for the year and begin steps to accomplish that goal.

It was suggested that we need to increase awareness of PEC – what it is, why were we established. Do we need a better way to market ourselves?

It was agreed the Mentor Program has been a successful endeavor and should be continued. D. Guido and J. Walker served as mentors to new staff in the past and agreed to do so again if the program goes forward. The Professional Development Committee will continue to sponsor this program.

Chair Altmansberger is soliciting questions for the meeting in which President DeFleur will be our guest speaker. A possible area of discussion might be University efforts to keep a sense of community for the offices being moved downtown and into the ITEC building. Anyone with questions they would like addressed by the President should e-mail Cindy (caltman@binghamton.edu).

Other possible guests include inviting Michele Ponczek to address space issues, including the new Information Commons and Jeff Donahue to provide an update on the room scheduling program, Resource 25.

The meeting was adjourned at 3:45 p.m

VI. Next Meeting

The next meeting of the Professional Employees Council will be on Wednesday, September 8, from 3:00 p.m. – 4:30 p.m. in AD 148, Couper Administration Building.

Professional employees are encouraged to provide PEC with responses to items discussed and reported in the minutes. Professionals are also encouraged to suggest agenda items and to attend PEC meetings. Please direct suggestions or your request to be added to the PEC listserv to ?, PEC Chair, x? (cward@binghamton.edu).