



**Professional Employees Council
Binghamton University
<http://pec.binghamton.edu/>**

MINUTES

**February 23, 2005 3:00 – 4:30 p.m.
AD-148, Couper Administration Building**

Present: E. Abate, C. Altsmansberger, J. Dorak, G. Glover, G. Guido, B. Jenson, C. Kester, S. Lewis, N. Mabe, L. MacKenzie, R. Mess, T. Robinson, S. Santobuono, D. Stone, J. Walker, I. Fang WU, J. Yaples, V. Young

Excused: R. Barron, D. Hawkins, L. Klein, M. Lennox, D. Wood

Absent: C. Fuller, L. Gilroy, D. Martin

Guest: D. Campbell, J. Price

1. Approval of Minutes
 - a. The minutes for January 12, 2005 were approved as amended
 - b. The minutes were approved for February 9, 2005.
2. Announcements:
 - a. The Rector of Boğaziçi University, Istanbul, Turkey visited campus and N. Mabe played the harp during a reception.
 - b. Green Day concert sold out
3. Standing Committee Reports
 - a. Communications—E. Abate. G. Glover working on profiles for award winners.
 - b. Rules---L. MacKenzie gave update on schedule for spring nominations: Will be doing electronic nomination procedure this year. Will replace R. De la Fuente after the spring election.
Time table for elections as follows:
2/28 Nominations Open
3/11 Close
3/30 Count
4/1 Balleets Issued
4/15 Return date for Balleets
 - c. Professional Development—T. Robinson –March 8, 2005 Brown Bag Luncheon.
Announcement going out on the PEC listserv. F. Goldman will be presenter. Requested RSVP to R. Barron by 3/3/05)
 - d. Distinguished Service—D. Stone—April 6, 2005 will be the spring constituency luncheon in PSPC E/F. Reservation form is on-line.

4. Old Business:

a. Presentations:

- i. D. Campbell, EAP attending today
- ii. EH & S Hazardous Material--March 9
- iii. President DeFleur--March 23
- iv. Spring Constituency Meeting—April 6
- v. J. Meador, Library—April 20
- vi. V.P. Sonnenfeld, Research---May 4
- vii. Communications & Marketing—May 18 – To Be Confirmed
- viii. M. Hizny glad to come and talk about SPAM---need to arrive at a date
- ix. Brown Bag session with T. Kowalik regarding Winter Session—R. Barron working on this still.

b. Professional Development Funds Committee---setting up meeting

c. Faculty Senate Nominations—submitted two names; T. Behonick, J. Goldman. D. Stone requested members e-mail him by April 1 with additional nominations.

d. Approximately 3:15 pm meeting was turned over to D. Campbell from EAP: She explained how EAP is available to all faculty, staff, Graduate Students, Sodexo, Barnes Noble (Campus Community) and their families. Students are referred to Counseling Center. Two part-time professionals in our EAP office: Katie Bailey and Diane Campbell—open 5 days a week M-F 7 am-3 pm. Explained they prefer appointments as much as possible to maximize the visit results. Totally confidential except for a couple of “riders” that must be reported: Child Abuse Reports and Suicide or Killing Threats. EAP presents various choices but responsibility is to be supportive and respect an individual’s choice. Community out reaches, referrals for many issues. Explained how the insurance works; also that an employee can contact the statewide EAP if uncomfortable using the campus EAP. EAP can be used as a supervisory tool; also will help supervisors on “how to refer an employee to EAP” without offending the employee. Deal with more issues than just drugs and alcohol. EAP does not have funds to provide financial assistance but can refer to agencies, i.e. HEAP, CHOW, etc. EAP office located in Library South Ground Floor Room 673-675. There is a resource room available containing books, videos, etc. to borrow. Encourages feedback on services and what the experience was like. Offers workshops to any campus group. Happy to attend staff meetings to give updates. D. Campbell finished around 4 pm.

e. Meeting re-convened.

5. New Business:

a. Search Advisory Committee –VP for Administration vacancy—submitted D. Stone to represent PEC. G. Glover requested to be added also. D. Stone will forward her name to President’s Office.

b. T. Robinson asked if anyone is sitting on the search committee to replace T. Rector, Associate Dean, SEHD, who is retiring. No one knew aware of anyone on committee. Most people did not know T. Rector was retiring.

6. Comments:

Next meeting: Wednesday, March 2, 2005 3:00-4:30 p.m. AD 148 Couper Administration Bldg.